

California Academy of Nutrition and Dietetics

Coastal Tri Counties District

Nominating Committee Chair Position

The “New Year” begins June 1st of each year, May 31st is the year end

Job duties include:

Designate for the following year at least one candidate for the office of President-Elect; at least 5 candidates for membership on the nominating committee; and at least two candidates each for officer to be elected for the following year

Summer:

- Attend Summer Board Meeting
- Begin networking with other RD’s in the community/work place.
- Begin to brainstorm about ways to increase board membership in the next year.

Fall:

- Attend Fall Networking event.
- Speak with new RD’s who may be interested in board member positions next year.

Winter:

- Participate in winter board meeting
- Attend Winter Workshop. Have meet and greet where current board members meet with potential candidates.
- Advertise next years open positions via email blast.
- Collect and organize information about participants who are interested in each board position and send to president.
- If multiple people are interested in board positions, then each board position needs to be voted on via ballot.
- Presents slate of candidates, prepares ballot.
- Ballots for open positions to be made available via mail, email or website no later than February 1st

Spring:

- Collect ballots, gives information to president and announce winners by April 1st
- All district elections are to be completed by April 1st
- Election results are to be submitted to CAND Central office by May 1st of each year for inclusion in the CAND officer roster.
- Election results requiring changes to district board page on CAND website are to be submitted to web manager by June 1st
- Attend spring fling